Roles and Expectations for Participating Students and Mentors

The main objectives of Project Imua are to encourage UHCC undergraduates to explore and enter STEM-based careers by engaging in collaborative team-oriented rocketry projects that promote engineering-type problem solving skills to help in the development of skills and strengths of each partner UHCC campus. Project Imua participants are entrusted with public resources and are expected to understand their responsibilities and to behave in ways consistent with state and federal law, and with UH policies. Project Imua participants shall be competent and able to strive to advance competence both in themselves, and the overall team.

Project Imua RockSat Trainees are expected to:

1. Be characterized by integrity and dignity (and they should expect and encourage such conduct by others);
2. Be honest and conduct themselves in ways that are in accordance with respect to themselves and others;
3. Be able to accept full responsibility for his/her actions;
4. Act in ways that foster forthright expression of opinion and tolerance for the view of others;
5. Be aware of, and understand, Project Imua’s objectives and policies relevant to his/her job responsibilities; and
6. Be capable of contributing constructively to his/her Project Imua job duties, and the duties of others.

Responsibilities include:

a. Attend scheduled weekly team meetings at the designated UHCC campus and all scheduled activities on Project Imua field trips. In the event the student is unable to attend the meeting or activity, he/she is responsible to inform their mentor in advance with a justification for their absence.

b. Students will be given the privilege to receive funds to cover their travel expenses. In this case, attendance at all scheduled activity is a requirement (Note: Unless under certain circumstances the student cannot attend, he/she must contact the accompanying mentor on this trip).

c. Contribute to the Google Group discussions and be willing to share what the student has learned/discovered from their collaborative efforts.

d. Be proactive, prompt and productive at scheduled meetings and teleconferences.

e. Respond accordingly and follow-up on e-mails or Google Groups posts by the addressee.

f. To seek his/her UHCC mentor’s advisement on any problems encountered during his/her participation in the program concerning the project.

g. Actively contribute to relevant topics in scheduled Hangout meetings.

h. Complete all obligations as required by the HSGC RockSat Traineeship Program in a timely fashion.

Project Imua Mentors and Co-Investigators will:

1. Provide a conducive working environment to help encourage professionalism and support for the team;
2. Guide student members for the duration of the award on or off campus to help the participating student fulfill his/her duties as required by the project, provide procedures to enhance the student’s learning capability for performance review, and allow access to relevant UH policies and procedures as needed;
3. Exercise appropriate judgment under any type of situation that may arise and take initiatives in performing advisement for student members to enhance their overall learning experience;
4. Encourage all Project Imua participants to seek their mentors’ help when they have a question, comment or concern that they feel is necessary to be addressed and to be cognizant when to address the matter to the entire Project Imua UHCC group;
5. To support the team on trips required by the project.
6. Take appropriate action if given notice of a violation (or possible violation) of state or federal law or any other policies and procedures pertinent to the UH System or Project Imua.

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